

GALWAY HARBOUR COMPANY

LOCAL NOTICE TO MARINERS

No. 3 of 2020

Reporting procedures related to Novel Coronavirus (COVID-19)

This notice should be read in conjunction with:

- DTTAS Marine Notice No. 6 of 2020
- HSE Guidance: www.hpsc.ie and www.hse.ie

For the specific attention of all Vessel Masters and Agents

Following the issuance of Marine Notice number 06 of 2020 and dialogue with the HSE concerning Corona Virus / COVID 19, please ensure that:

All vessels / agents must attach the new format Maritime Declaration of Health (MDoH) to SafeSeas Ireland (SSI).

Furthermore, the MDoH should be forwarded (for vessels arriving in Galway) to the below email. This will be required until further notice.

- HSE – peho.galway@hse.ie

Prior to pilot boarding and on initial VHF contact with *Galway Pilots* each vessel shall confirm verbally that the MDoH has been submitted as required. Should it transpire that the MDoH has not been submitted prior to arrival, the vessel will be directed to an anchorage until the MDoH is submitted and reviewed.

Port Agents:

In order to avoid delays, please ensure the above is highlighted to all vessels for whom you have been engaged.

Masters:

Please refer to the following for information (attached / linked below)

- [IMO Circular letter 4204](#)
- [EU healthy gateways - also issued to vessel operators and owners](#)

Further as an additional courtesy to our Pilots when on-board:

1. The team meeting the Pilot will not attempt to have physical contact with the Pilot – eg no hand shaking etc.
2. The bridge team and the Pilot will respect each other's personal space as practical during the pilotage transit. A recommended distance between personnel of 1 metre space is advised.
3. Bridge surfaces, navigation equipment, VHF radios, should be cleaned with an appropriate disinfectant prior to the vessel arrival at the pilot boarding station.
4. The bridge is to be effectively ventilated with a door / bridge window open, or if none are present the air conditioning will be sourced from outside air.

Contact Information

Port Office:

- Phone: +353 91 561874
- Email: info@theportofgalway.ie

Port Operations:

- Phone 24hr +353 87 664 6633/087 650 1824
- Email: info@theportofgalway.ie

Port Health

- Email: peho.galway@hse.ie
- Phone: 1850 24 1850 (24 hours)
- Phone: 041 6850300 (Office Hours)

Thank you for your co-operation; this is a rapidly changing situation. We will provide updates as necessary.

Captain Brian Sheridan
Harbour Master
Port of Galway
12/03/2020

REQUIRED BOARDING ARRANGEMENTS FOR PILOT

In accordance with I.M.O. requirements and I.M.P.A. recommendations

RIGGING FOR FREEBOARDS OF 9 METRES OR LESS

HANDHOLD STANCHIONS
Min. diam. 22mm
135cm above subdeck
min. 20cm
max. 20cm, 40cm

MAN-ROPES IF REQUIRED BY PILOT
Without knots
25mm
Always flat side of ship

SPREADER
Min. 180cm long
Max. 6 steps between

SIDES ROPES
Min. diam. 18mm

STEPS
Must rest against ship's side
Min. 40cm
30-35cm
5th step must be a spreader

Height required by pilot

SHIPS WITH HIGH FREEBOARD (MORE THAN 9M)

When no side-door available

PILOT LADDER
Must extend at least 2 metres above lower platform

Officer in contact with bridge

ACCOMMODATION LADDER
Should rest firmly against ship's side
Should lead aft
Maximum 5° slope
Rigid handrails preferred

A PILOT LADDER COMBINED WITH AN ACCOMMODATION LADDER
is usually the safer method of embarking or disembarking a pilot on ships with a freeboard of more than 9 metres

0.5m
2m
2m
Recommended 1 metre mark
Storm → Bow

3 to 7 metres depending on size of pilot launch and height of vessel

MECHANICAL PILOT HOIST

Davit

Guard ring

Flexible part

Two main-ropes ready for immediate use.
Min. diam. 20mm

A pilot hoist, when used in accordance with SOLAS Chapter V, together with a pilot ladder, rigid alongside for immediate transfer, may be used subject to agreement between the Master and the Pilot. It should be noted that the distance between the nearest side ropes of the pilot hoist and pilot ladder will be at least 1.4 metres.

NO!

NO!
No shackles
No knots
No splices

NO!
The steps must be equally spaced

NO!
The steps must be horizontal

NO!
Spreaders must not be lashed between steps

NO!
The side ropes must be equally spaced

NO!
The loops are a tripping hazard for the pilot and can become foul of the pilot launch

NO!

Very dangerous ladder too long

PILOT

Two handhold stanchions rigidly secured to ship's structure

Responsible officer

NO OBSTRUCTIONS

Lifebuoy with self-lighting light

Bulwark ladder secured to ship

AT NIGHT

Pilot ladder and ship's deck lit by forward shining overboard light

PILOT